



## **NOTICE OF VACANCIES – BOARD OF DIRECTORS**

### **TWO (2) MEMBER DIRECTORS**

Mungabareena Aboriginal Corporation currently has 2 new vacancies for member director positions for 2 year terms.

Nominations are invited from current members of MAC.

**In accordance to Rule 5.3 a member director must be:**

#### *1.1 Eligibility of directors*

*A director (other than an independent or specialist non-member director) must be:*

- *at least 18 years old*
- *a member of the corporation for at least six months*
- *an Aboriginal and Torres Strait Islander Person*
- *there shall be no more than one family member (includes: birth uncle, birth aunty, mother, father, wife, husband, defacto, grandmother, grandfather, son, daughter, granddaughter, or grandson) elected or appointed to the board at any one time.*
- *no staff member shall be eligible to stand for appointment or election as a director.*

*A person is not eligible to become a director if the person:*

- *has been disqualified from managing corporations.*
- *owes the organisation money including rental arrears or unpaid arrears from previous tenancy.*
- *has been convicted of any form of violence, theft, or fraud in the last 5 years.*
- *is a tenant of Mungabareena Aboriginal Corporation housing that is or has been in dispute with the organization.*

*A person who has been an employee of the organization may not stand for election as a director until after 18 months of their exit from employment.*

*A person who has previously been a director of the corporation in the 5 years prior to the period of special administration commencing on 7 December 2017 may not stand for election before the AGM in 2025.*

#### *5.4 Director requirements*

*A majority of directors of the corporation must:*

- *be individuals who are Aboriginal or Torres Strait Islander persons.*
- *reside in the northeast region of Victoria or the southeast region of New South Wales*
- *not be employees of the corporation.*

# **MUNGABAREENA ABORIGINAL CORPORATION**



The business of the Corporation is managed by or under the direction of, the Board of Directors. Board Directors exercise all the powers of the Corporation except any that the CATSI Act or the Corporation's Rule Book requires the Corporation to exercise in a General Meeting. Board Directors have a duty of care and diligence; good faith; to disclose a conflict of interest (material personal interest). Not to improperly use position or information and not trade while insolvent. Directors are not paid sitting fees to attend Director's meetings (refer to Rule 5.3)

At minimum, the current Board has scheduled meetings bi-monthly, with special meetings held in between as needed. Travel assistance to and from Board meetings can be made available to Directors. The Board currently meets during business hours. It is recommended that nominees give consideration (before nominating) to their ability to take leave from their workplace to attend meetings of the Board.

**Nominations close 5pm on Thursday the 15th of February 2024 and are to be handed in as per below:**

Hand Delivered In envelope marked Confidential to 8 High Street, Wodonga VIC 3690

- Attention Office Manager Shree Heland.
- Applicant requires a MAC dated stamped received Copy, as evidence of being received.

Nominations received after the close of nominations at 5 pm on the 15th of February will not be accepted.

Nominations will be considered and confirmed at a Board of Directors meeting, nominees will be advised of their director's eligibility confirmation shortly after the meeting. and distributed to members for the AGM.

For further information about nominating or to obtain a copy of the Rule Book, please contact.  
[shree.heland@mungabareena.org.au](mailto:shree.heland@mungabareena.org.au) telephone 02 6024 7599

# MUNGABAREENA ABORIGINAL CORPORATION



## **NOMINATION FORM - BOARD DIRECTOR REQUIREMENTS**

### **(REFER TO NOTICE OF VACANCY INFORMATION AND THE RULE BOOK)**

To nominate, you must be a current member of Mungabareena Aboriginal Corporation

Are you a current member of Mungabareena Aboriginal Corporation?

☐

YES

☐

NO

|  |  |
|--|--|
| First name and surname                               |  |
| Date of Birth  |  |
| Residential address                                  |  |
| Postal address (if different to residential address) |  |
| Email address  |  |
| Telephone contact number                             |  |

**Must have the below items provided within the timeframes indicated.**

Cleared National Police Check (Within 1 month)

Cleared Working With Children's Check (WWC) (Within 1 month)

Obtain a Directors ID Number: (Within 1 Month)

Copy of previous Governance Training within the last 6 months or must be provided in the next 3 months.

# **MUNGABAREENA ABORIGINAL CORPORATION**



Please outline your knowledge and experience in the delivery of health and associated services:

Please outline your previous experience in Governance, Board of Management, Strategic Planning and Committees.

**MAC member recommending nominee (must be a current member):**

|                |  |
|----------------|--|
| Member 1 name: |  |
| Signature:     |  |
| Member 2 name; |  |
| Signature:     |  |



## Declaration by Nominee

I confirm that:

- the information I have provided, including attachments provided with this nomination form is true and correct;
- I have provided 2 current members to support my application.
- I agree to have my nomination knowledge, and experiences provided to be distributed to members for election purposes and agree to all terms and conditions of being a Director.
- if my nomination is successful, I consent to be appointed as a Director of the Corporation.

Signed ..... Dated .....

**Completed/signed nominations must be received as per below by 5pm on Thursday the 15th of February 2024:**

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- Attention Office Manager Shree Heland.
- Applicant needs a MAC stamped received Copy, as evidence of being received.

**MUNGABAREENA ABORIGINAL CORPORATION**